

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING
LAKE SHORE PUBLIC LIBRARY - January 24, 2017

PRESENT: Karen Kaczmarski, Jack Connors, Anita Metzger, Marianne Chiumento, Bob Kaiser, Jack Edson (Director)

Guests: Celinda Crego (Lakeview) and Nina Smeltz (Angola)

President Karen Kaczmarski called the meeting to order at 6:00 PM. MINUTES - Jack Connors moved to accept the Minutes of the December 6, 2016 meeting with the following corrections. Anita seconded and the motion was passed. CORRECTIONS: Under New Business - Officers for 2017 to be voted on at the January Meeting: President: Jack Connors
Vice President: Karen Kaczmarski

PUBLIC COMMENT - Celinda Crego and Nina Smeltz were welcomed to the meeting. Celinda stated that she is pleased with the new carpeting at Lake Shore Library (LSL), but is concerned with the fact that many of the bookcases were moved - some, right out of the library, and feels that this has caused the library to lose its appeal. She does feel that the Lake Shore Library has much better handicap accessibility than the Hamburg Public Library (HPL). Jack Edson responded that it was very congested at LSL, a lot of the material was not used much, and that more space was needed. Weeding the collection is a process that goes on constantly, but has not been done at LSL in awhile. Jack E. advised that if wanted material can't be found in a particular library, leave a note for the librarian.

Karen asked what made the HPL less accessible? Celinda responded that she does not have a "Handicap" permit, and the parking lot is much farther away from the main entrance. Also, when she first came in to the HPL, the ramp was not obvious, so better signage is needed.

Nina Smeltz feels both the sidewalk and the parking lot at the Lake Shore Library are safety concerns, and the Town needs to be notified. She also expressed dismay over how the landscaping looks at times, and was told that the Town takes care of this also. She feels we need to take a look at the floor space and how it is used, as right now everything appears to be shoved in front of the windows. It was mentioned that the painters are still working and that may account for the placement of some of the bookcases and other shelving. Nina asked a question about the possibility of a group having a fundraiser, and then raising enough money to purchase a couch for the Lake Shore Library. This would indeed be possible. She also feels that two more chairs are needed in the area facing the large windows.

Karen suggested that a sign at the circulation desk, letting patrons know that the collection has been weeded, might be helpful. Staff could then be informed if a patron is looking for something in particular.

Both guests felt that information regarding Lake Shore Library needs to be on the website.

DIRECTOR'S REPORT - Jack E. presented the written report to the Trustees. Both Hamburg and Frontier School Districts will send representatives to work on the Long Range Plan. Jack asked Mary Jean to bring this up at the ACT Meeting on February 11. We have received another \$3000 grant from the Town of Hamburg for which we are very grateful. Several suggestions were made for lighting the sign on Union Street. Jack E. will check on various possibilities. He will also check to see if the Town would help with this when they do the parking lot.

OLD BUSINESS - The NYS Construction Grant for the Lake Shore Library (roof) has been completed. Anita will check to see if we will have to pay a fee on the Expansion Account once most of the money is spent.

- - Secret Garden - We have received 2 complete proposals (Gullo's and Beyond the Basics) for all 3 parts. The 3rd landscaping company was called twice, but never responded. There was discussion regarding the two proposals. Marianne Chiumento made a motion to accept the proposal from Beyond the Basics Property Services, Inc. Karen Kaczmarski seconded and the motion passed unanimously.

- - Volunteer Reception - We would like to see the Friends group revived. Perhaps we could combine the revival of the Friends group with the Volunteer Reception into a singular event to be held in the spring. Anita and Marianne volunteered to meet with Tammy and other Staff members to get this going. Perhaps this could be tied together with the opening of the Secret Garden.

- - New Librarian - Marianne will send a card, from the Board, welcoming Ashley Zengerski.

NEW BUSINESS - The Slate of Officers for 2017 are as follows:

President - Jack Connors
Vice President - Karen Kaczmarski
Treasurer - Anita Metzger
Secretary - Marianne Chiumento

Bob Kaiser made a motion to accept the Slate of Officers. Anita seconded and the motion was passed unanimously.

- - 2016 contract extension and 2017 budget schedules - Jack E. reported that the minimum wage went up, and state aid to libraries has been cut by 4 million dollars.
- - \$3000 grant resolution from the Town regarding the Town's annual contribution - Karen Kaczmarski made a motion to accept the agreement between the Town of Hamburg and the Hamburg Public Library to continue providing services. Bob Kaiser seconded and the motion passed unanimously.
- - The schedule of Library Board meetings for the next 3 months will take place at 6:00 PM on the third Tuesday - February 21, March 21, April 18. Additional dates will be added at the February Meeting.

EXECUTIVE SESSION - none

Anita moved to adjourn at 7:45 PM. Karen seconded and the motion passed.

Respectfully submitted,
Marianne Chiumento
Secretary